

**CALIFORNIA ARCHITECTS BOARD
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE**

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State of California
Department of Consumer Affairs
Arnold Schwarzenegger, Governor



RE-LICENSURE – THREE TO FIVE YEARS AFTER EXPIRATION

Pursuant to Business and Professions Code section 5680.2 and California Code of Regulations section 2624, a landscape architects license which is not renewed within three years after its expiration, may not be renewed, restored, reissued, or reinstated thereafter; however, an applicant whose license has been expired for more than three years but less than five years shall be eligible for a new license if:

- (a) No fact, circumstance, or condition exists which, if the license were issued, would justify its revocation or suspension,
- (b) The applicant pays all of the fees which would be required of the applicant if the applicant were then applying for the license for the first time, and
- (c) The applicant takes and passes the examination which would be required of the applicant if the applicant were then applying for the license for the first time, or otherwise establishes to the satisfaction of the Board that the applicant is qualified to practice landscape architecture.
- (d) The applicant takes and passes the California Supplemental Exam.

What does this mean for you? It means that in order for you to legally practice landscape architecture in California it will be necessary for you to either take and pass the current licensing examination, or submit work samples which demonstrate to the Board that you are qualified to practice landscape architecture. Please be advised that there are specific conditions associated with the option to submit work examples for Board review.

The Board requires that you submit your most current work samples. If these samples are for work performed in California *after* the expiration of your license, such work may constitute unlicensed activity, a violation of Business and Professions Code section 5640 and grounds for denial of a new license.

However, where the unlicensed activity is not of a serious nature, e.g., does not involve consumer harm or a pattern of disregard for the licensing laws, the Board may choose to address the unlicensed activity by the issuance of an administrative citation and the imposition of a fine rather than a denial of the license application. Once the citation is resolved, the Board will proceed with an evaluation of your qualifications. If this review demonstrates to the Board's satisfaction that you are qualified to practice landscape architecture, the written licensing examination or portions thereof, may be waived.

If you believe you qualify under the work sample alternative, you must submit the appropriate fees and follow the instructions on page two. **Your application packet must be complete when submitted.** Subsequent qualification(s) and submission of additional or omitted material will not be accepted.

NOTE: This option is available only to those who have previously taken and passed the licensing examination and whose license has been expired for more than three (3) years but less than five (5) years. *Should your application and supporting materials be deemed incomplete, you will be required to submit a new application and examination fee of \$840.00 each time you reapply.*

INSTRUCTIONS FOR COMPLETING THE APPLICATION PACKET

As a holder of an expired landscape architect license, to be considered for a new license without taking and passing the licensing examination, you are to submit the following information:

1. The application for examination and fees of \$840.00.
2. A statement clarifying the reason(s) for the lapse in payment of license renewal fees that resulted in the expired license.
3. Vitae/resume of relevant professional practice and educational experience to date. This document must be complete and in chronological order.
4. Work samples that demonstrate your current knowledge and experience in **each of the areas under the following categories:**

Environmental Analysis and Conclusion

- ◆ Inventory-data gathering
- ◆ Analysis-factors affecting design
- ◆ Programming-functional relationship between elements & sociological & behavioral aspects of design
- ◆ Regional land use planning
- ◆ Site land use planning
- ◆ Principals of design
- ◆ Stormwater management issues

Landscape Architectural Design

- ◆ Site planning, location of elements: integration with natural & built environment
- ◆ three-dimensional thinking
- ◆ Circulation – pedestrian & vehicular circulation
- ◆ Planting design – locating material to achieve desired effect

Design Implementation through the construction process including construction detailing, grading and drainage

- ◆ Appropriate size, shape & form of elements
- ◆ Technical considerations
- ◆ Methods & process of construction
- ◆ Construction detailing
- ◆ Post – construction evaluation for compliance with contract documents
- ◆ Grading & surface drainage
- ◆ Sub-surface drainage (e.g., pipe sizing, inverts, layouts, etc.)

The work samples must be complete and meet the criteria listed below.

- ◆ **They must be dated. Please submit your most recent work.**
- ◆ **Include your signature or initials on every page of each work sample submitted.**
- ◆ **Each work sample should include a brief description.**
- ◆ **The content must be self-evident. You must label or, in some manner, identify the category under which each work sample is to be considered.**

All materials **MUST** show your own work. Under penalty of perjury, your signature below indicates that you attest that all of the work examples submitted herein are exclusively of your own work except where it is clearly identified as to which portion of the work is not.

Name

Date

Notary

Attest Notary

I, _____, declare under penalty of perjury under the laws of the State of California that all of the work samples submitted herein are exclusively my own work except where it is clearly identified which portion is not my own.

Signature

Date

Application packages must be received 30 days prior to the next LATC meeting to be considered for review during that meeting. If received after that time, your packet will be reviewed during the next scheduled LATC meeting. All materials submitted, becomes the property of the LATC and cannot be returned.